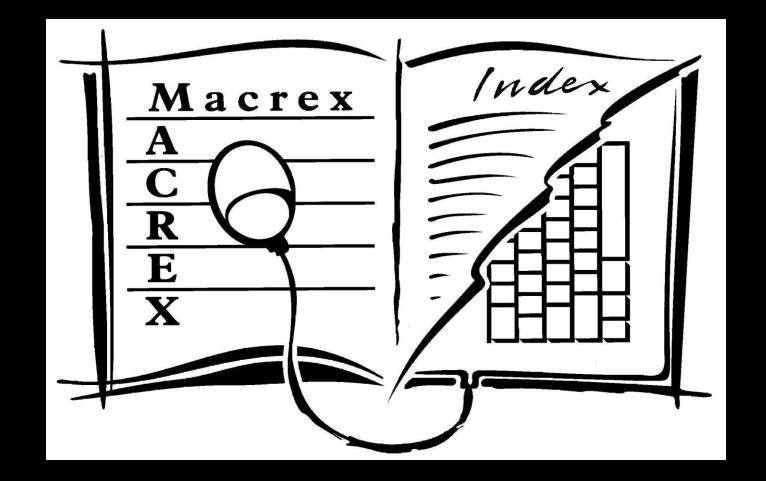
### SHOULD I UPGRADE TO MACREX VERSION 8?



# **MACREX VERSION 8**

MACREX version 8 has so many new features that it is impossible to demonstrate them all in a single PPT file. Think of this powerpoint slide show simply as a taster: there is a multitude of new features and enhancements in v8. Do not be put off by the fact that the Main Menu looks different from the version 7 menu; you can still press the keys you are familiar with: Inspect (I - with F4 to add entries on the Inspect screen), Add only (A), Options (O), Sort (S), Merge (M), outPut (P) and Utilities (U). The majority of the new features can be found described in the help files (type ?) in the General Options menu 2, but there are new features in most parts of the program.

### Startup screen

- 🗆 🗙

Macrex Version 8.10R.041c/TOA/LM/MSC

MACREX VERSION 8 STARTUP SCREEN

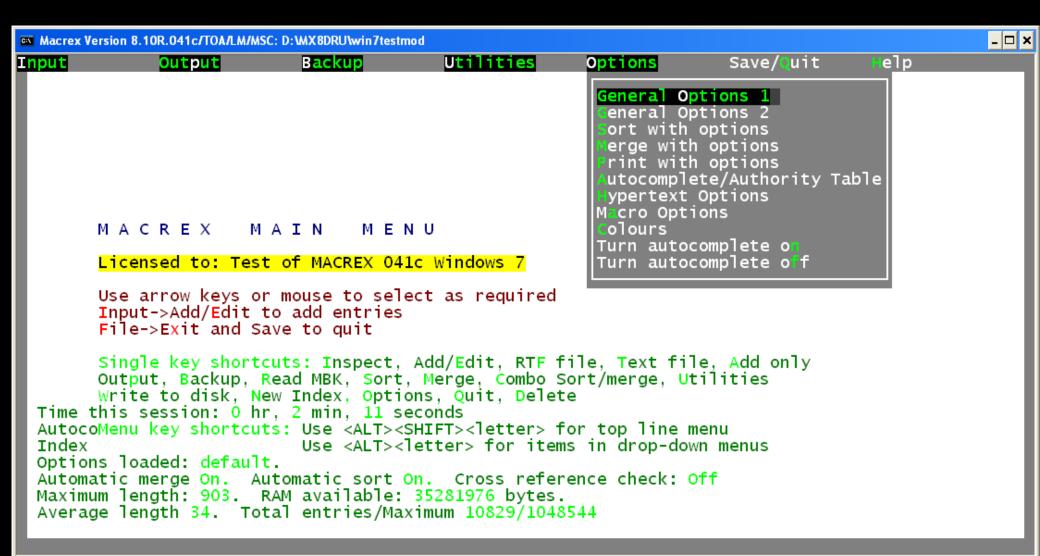
Start a New Index Open an existing index Load a backup (MBK) file into a new index Change options Recycle Index Startup elp Installation Customization Help Exit Macrex

Use arrow keys to highlight choice then press <Enter> or press <alt> + highlighted letter or click with mouse

# Main Menu

Macrex Version 8.10R.04	1c/TOA/LM/MSC: I	D:\MX8DRU\win7testmod					- 🗆 X
Input Out	t <mark>eut</mark>	Backup	Utilities	Options	Save/Quit	Help	
		IN MEN of MACREX 041c					
Input->Ac	w keys or r dd/Edit to it and Save	mouse to selec add entries e to quit	t as required				
Output, B Write to Time this sessi AutocoMenu key Index	Backup, Rea disk, New ion: O hr, shortcuts	ad MBK, Sort, Index, Option 0 min, 1 seco : Use <alt><sh< td=""><td>dd/Edit, RTF fi Merge, Combo So s, Quit, Delete nds IFT&gt;<letter> fo tter&gt; for items</letter></td><td>ort/merge, Ut e or top line m</td><td>tilities menu</td><td></td><td></td></sh<></alt>	dd/Edit, RTF fi Merge, Combo So s, Quit, Delete nds IFT> <letter> fo tter&gt; for items</letter>	ort/merge, Ut e or top line m	tilities menu		
Options loaded: Automatic merge Maximum length: Average length	e On. Auto : 903. RAM	M available: 3	5281976 bytes.		off		

### Main Menu dropdown menus



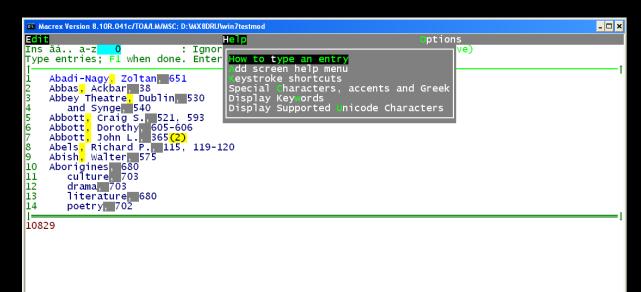
# Add/edit screen dropdown menus

#### Version 8

- Drop-down menus make it easy to find options
- Can be controlled with mouse or keystrokes
- Major version 7 keystrokes retained
- Menu navigation can be recorded in macros
  - Or Instant help

#### Version 7 and earlier

### No dropdown Menus



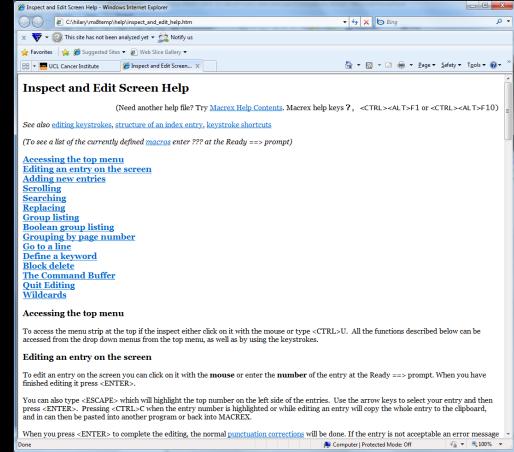
# Documentation

#### Version 8

- Online interactive contextsensitive help files based on material in previous manuals, with additional extensive description of new features
- available by typing Ctrl-Alt-F10 at any menu (? from most menus)
- help files include PDFs of previous manuals with their indexes
- PDFs of help files available for searching
- Index is being created
- <u>Click here</u>

#### Version 7 and earlier

 Comprehensive, extensively indexed hard copy manual (can also be used with v8)



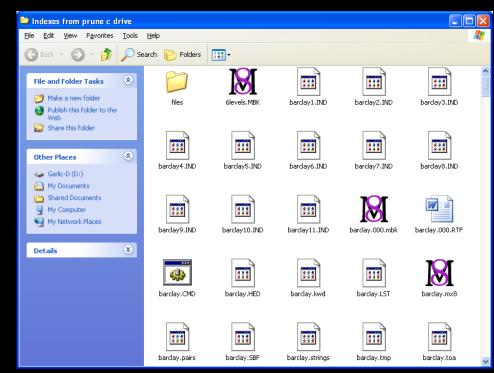
# Opening an index (1)

#### Version 8

 From MBK, Windows Explorer, icon, Windows Explorer, Command prompt

### Version 7 and earlier

• Icon or Command prompt



# Opening an index (2)

🗁 Indexes from prune c drive				
<u>File E</u> dit <u>V</u> iew F <u>a</u> vorites <u>T</u> ools	<u>H</u> elp			
🕞 Back 👻 🕥 👻 🏂	earch 😥 Folders 💷 🗸			
	Name	Size Type 🔺	Date Modified	· · · · ·
File and Folder Tasks 🛛 🙁	📼 default8.mpt	9 KB MPT File	04/08/2008 09:05	
Contraction of a second field on	mx8prtr001.MPT	9 KB MPT File	04/08/2008 09:05	
🧭 Make a new folder	📼 default8.mwp	7 KB MWP File	04/08/2008 08:44	
Publish this folder to the Web	🖬 html2.MWP	1 KB MWP File	25/12/1999 13:28	
Share this folder	🔤 html.MWP	1 KB MWP File	25/12/1999 13:28	
	m×8rtfR001.MWP	7 KB MWP File	04/08/2008 08:41	
	mx8txtR001.MWP	1 KB MWP File	30/07/2008 16:59	
Other Places	RTFDEFAULT.MWP	7 KB MWP File	04/08/2008 08:43	
	TXTDEFAULT.mwp	1 KB MWP File	30/07/2008 16:59	
🥪 Garlic-D (D:)	🕅 barclay.m×8	1 KB MX8 File	27/10/2009 19:52	
My Documents	M datetest.mx8	1 KB MX8 File	24/09/2009 19:01	
Shared Documents	Malsevier.mx8	1 KB MX8 File	26/09/2009 03:51	
My Computer	Mindspec.mx8	1 KB MX8 File	28/11/2009 11:29	
	Manestwig.mx8	1 KB MX8 File	28/09/2009 13:42	
Sector My Network Places	Mgres.mx8	1 KB MX8 File	15/09/2009 04:03	
	Mroots.mx8	1 KB MX8 File	13/11/2009 16:00	
Details	Mirunon.mx8	1 KB MX8 File	11/10/2009 14:34	
Decails	🕅 sortagain.m×8	1 KB MX8 File	12/11/2009 18:23	
	M tet.m×8	1 KB MX8 File	12/09/2009 14:42	
	📼 default8.op8	1 KB OP8 File	21/09/2009 08:40	
	🖬 barclay.pairs	1 KB PAIRS File	27/10/2009 19:52	
	🖬 datetest.pairs	1 KB PAIRS File	24/09/2009 19:01	
	📼 elsevier.pairs	1 KB PAIRS File	26/09/2009 03:51	
	📼 indspec.pairs	1 KB PAIRS File	28/11/2009 11:29	
	🖬 nestwig.pairs	1 KB PAIRS File	28/09/2009 13:25	
	📼 res.pairs	1 KB PAIRS File	15/09/2009 04:03	
	🔤 roots.pairs	1 KB PAIRS File	13/11/2009 16:00	
	in runon.pairs	1 KB PAIRS File	11/10/2009 14:34	
		LKD DATEC CI-	10/11/2000 10:22	~

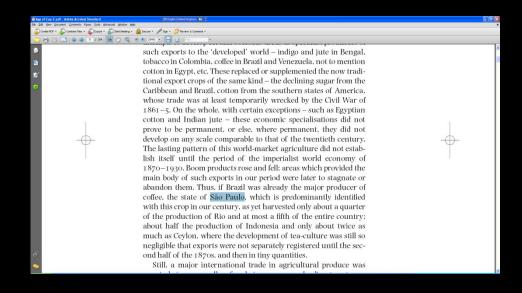
# Copying ...

#### Version 8

- Copy and paste of entries from other indexes or other applications enhanced – no extra Ctrl-Cs needed
- accented characters carried over from other applications into the MACREX file

#### Version 7 and earlier

 Copy and paste possible, although sometimes had to press Ctrl-C twice!



# ... and pasting

Macrex Version 8.10R.041c/TOA/LM/MSC: D:\MX8DRU\win7testmod										
dit	Help	<pre>options</pre>								
Ins äá a-z <mark>27</mark> : : Type entries; F1 when done.   1	Ignore case/no wild	: Group (inactive)								
8948 Sannazaro, Jacopo, Arca 8949 São Paulo 5 8950 Sapir, Edward, 57 8951 Sapper' (Herman Cyril M										
8952 Sarachchandra <mark>,</mark> Ediriwir 8953 Foam upon the Stream 8954 Sargeson{,} Frank, 746{										
8955 Saroyan <mark>,</mark> William, <mark>aaaa</mark> a 8956 Madness in the Famil	D:\MX8DRU\win7testmod									
8957 Sarton, May, 575 8958 Sartre, Jean-Paul, 15,	Batch: 8									
8959 aaaaand <mark>T.S.</mark> Eliot, 8960 aaaaand Flaubert, 44 8961 aaaaon Dos Passos, 63	Press F1 to interrupt 33									

10830

### File selector screen

#### Version 8

- Sorting by date/time, file size/number of entries, alpha, both ascending and descending
- change drive
- create new folder

#### Version 7 and earlier

 Possible to capture files from other folders and to select files using \* wildcard

Macrex Version 8.10R.041c/TOA/LM/	MSC			- 🗆 :
File Selector	<pre>@ptions</pre>		Help	
	t file specification: D			
F5 to select from scree	n, F1 quits, F4 change d	drive,	F11 change sort criteria	
PgUp/PgDn to scroll, F2	folders to beginning/er	nd, F12	reverse sort order	
F9 to make a new folder	. Display shows: Date/t			
Index name	Entri	ies	Description	
		1122 .	an a tool 24, 00, 2000 - 2 - 50, 40, mm	
testindex.mx8			Created 24-08-2009 3:58.48 pm	
cows.mx8			Created 30-07-2008 9:20.17 am	
readbackup.mx8			Created 29-11-2009 3:45.16 am	
helpfiles.mx8			Created 16-11-2009 1:54.39 pm	
manual.mx8			Created 2-03-2008 4:56.22 am	
dixon.mx8			Created 3-08-2008 4:39.04 pm	
9maureen.mx8			Created 2-10-2009 5:51.19 am	
6again.mx8			Created 24-07-2008 6:50.54 am	
61evels.mx8			Created 27-04-2007 6:09.22 pm	
htmldemo.mx8			Created 13-09-2009 3:08.54 pm	
cows_000X.mx8			Created 8-02-2009 8:28.11 am	
2009yorkconf.mx8			Created 10-09-2009 9:35.54 am	
HELPAGAIN.mx8			Created 9-09-2009 2:52.35 pm	
newone.mx8			Created 19-07-2009 10:24.13 am	
debbie.mx8			Created 26-05-2009 9:05.43 am	
work.mx8			Created 24-05-2009 8:58.56 am	
newwork.mx8			Created 22-05-2009 3:08.26 am	
workshop.mx8		1022 :	Created 2-07-2008 2:45.34 pm	
1				

Select the index to open ==> D:\MX8TEMP\

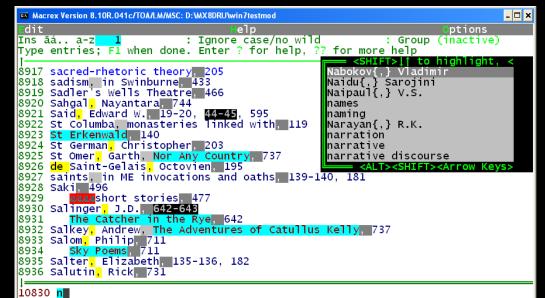
# **Reusing existing entries**

#### Version 8

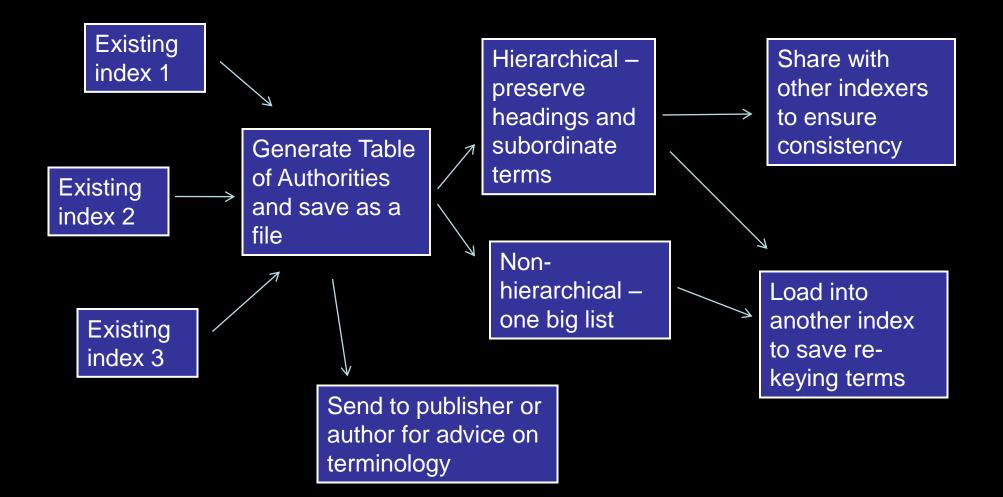
- Auto-complete / thesaurus / table of authorities
  - Hierarchical or nonhierarchical auto-complete for each subheading level
  - Use an existing table of authorities, or one derived from a previous index, to generate the auto-complete suggestions
  - Thesaurus/controlled vocabulary
  - Auto-complete box can be moved around screen
  - Possible to scroll all way up and down auto-complete box

#### Version 7 and earlier

 Separate "Headingsnt" utility makes it possible to use headings and whole entries from previous indexes) (useful for v8 too)



### Table of Authorities – a step beyond auto-complete



# Adding entries

#### Version 8

 Additional keystroke (E) from Main Menu takes you directly to adding entries on edit screen

#### Version 7 and earlier

 Adding entries possible on both Add screen and (using F4) on Edit screen

Macrex Version 8.10R.04	1c/TOA/LM/MSC: D:\	WX8DRU\win7testmod			- 🗆 🗙
dit Ins äá a-z <mark>28</mark> Type entries; F1	when done.	Help Ignore case/no wild Enter ? for help, ??	: Group for more help	options (inactive)	
Abadi-Nagy         Abbas, Ackbar         Abbey Theatre         Abbey Theatre         Abbott         Babott         Abbott         Abbott         Babott         Abbott         Babott         Babott	r, 38 e, Dublin, 5 g S., 521, 5 thy, 605-606 L., 365(2) rd P., 115, r, 575 680 703 3 e, 680	5 <b>93</b> 6			
10829					

# Page number order files

#### Version 8

- Can go directly to page number order or to alpha listing
- Shift-Alt-U, Alt-P (or Alt-A)

#### Version 7 and earlier

 Utilities menu to access both P – page number order file and A – alpha listing

<b>C:X</b>	Macrex	ersion 8	.10R.0	041c/TOA	/LM/MSC: D	: WX 8DRU	\win7testm	bd				- 🗆 🗙
In	put		Οι	ut <mark>p</mark> ut		Backı	лb	Utili	ties	Options	Sav	/e/Quit
								Util Conv	ities ert to	ort and merge Menu Page number c alphabetical	order order	
		ΜA	CR	ΕХ	ΜA	IN	MEN	U				
		Lice	ensed	d to:	Test o	of MACE	REX 041	<mark>c Windo</mark> w	is 7			
	Use arrow keys or mouse to select as required Input->Add/Edit to add entries File->Exit and Save to quit											
	Single key shortcuts: Inspect, Add/Edit, RTF file, Text file, Add only Output, Backup, Read MBK, Sort, Merge, Combo Sort/merge, Utilities Write to disk, New Index, Options, Quit, Delete Time this session: 0 hr, 35 min, 11 seconds											
	Autoc Index	oMenu	ı key	y shor	tcuts:	Use 🗸	<ÁLT> <s< th=""><th>HIFT&gt;<le< th=""><th></th><th>for top line m ms in drop-dow</th><th></th><th>IS</th></le<></th></s<>	HIFT> <le< th=""><th></th><th>for top line m ms in drop-dow</th><th></th><th>IS</th></le<>		for top line m ms in drop-dow		IS
	Autom	atic	merg	ge On.						erence check: C	ff	
								35281964 imum 108				
							,					

## Accented and other characters

#### Version 8

- Alternative keystrokes for Num Lock (Ctrl-Shift-N) – used for commonly accented characters, and Scroll Lock for Greek characters (Ctrl-Shift-G)
- much wider range of characters appearing as such on screen
- Unicode support
- character map

### Version 7 and earlier

 Commonly used accented characters appear as such on screen; others coded

on Ma	crex Version 8.10R.041c/TOA/LM/MSC: D:WX80RU/win7testmod	- 🗆 X
dit		
Ins	äá a-z 0 : Ignore case/no wild : Group (inactive) e entries; F1 when done. Enter ? for help, ?? for more help	
lt	entries; Fi when done. Enter ? for help, ?? for more help	
8917	'sacred-rhetoric theory, 205	· ·
8918	sadism. in Swinburne. 433	
8919	Sadler's Wells Theatre 466	
8920	) Sahgal, Nayantara, 744 Said Edward W 19-20 METE 595	
8922	. Said <mark>,</mark> Edward W., 19-20, <mark>44-45</mark> , 595 St Columba, monasteries linked with, 119	
8923	St Erkenwald	
	St German, C <ctrl><shift>N changes the diacritic character entry mode.</shift></ctrl>	
8925	St Omer <mark>,</mark> Gar (Note: this warning can be disabled/enabled from Options Menu 2) de Saint-Gel Press ? for help.	
8927		
	Saki, 496 Select circúmflêx/gràvè ( <alt>/<ctrl><alt>)</alt></ctrl></alt>	
8929	nanshort Select ümläüt/ácúté ( <alt>/<ctrl><alt>)</alt></ctrl></alt>	
8930	Salinger, J. Do not show this warning again	
8931	. The Catch Salkey, Andrew, The Adventures of Catullus Kelly, 737	
	Salom, Philip, 711	
8934	Sky Poems, 711	
	Salter, Elizabeth, 135-136, 182	
8936	Salutin <mark>.</mark> Rick. 731	
1083	10	1
	-	

# Keywords (abbreviations)

#### Version 8

- Keywords can be created while in the middle of writing an entry (additional keystroke Ctrl-Shift-K)
- no need to "set" them by going back to the Main Menu before use
- Options in Gen Options menu 2, where keywords can be added, edited and deleted
- a list of all keywords can be viewed and edited in browser
- no limit to number of keywords

#### Version 7 and earlier

 Keywords (default 100) can be created on the "Add screen" and on the "add, Inspect and edit" screens

#### - 🗆 🗙 Macrex Version 8.10R.041c/TOA/LM/MSC: D:WX8DRU\win7testmod MACREX OPTIONS - Authority table options S - Clean up final batch Set Country (dates and keyboard) UKT - Block delete options No block delet Caps lock correction? No U - Block delete warning threshold 10 Group numbers? Yes V - Replace character codes Yes Edit matched pair table W - <CTRL><SHIFT>N instead of num lock \ Save matched pair table X - Translate to ANSI for clipboard? Yes - Load matched pair table Y - Use <END> for autocomplete Yes Cumulative backup on exit? Yes Z - Display keyword list in browser Number of cumulative backup files? 51 - Warn about Num Lock Yes Program to open help files explorer.2 - Options menu 2 help - Change all headings on edit? Ask - Changed headings to scroll buffer? No Find/replace flag-text ## - F9/F11, <CTRL>N Swap? No Edit/add/delete keywords - Save keywords Load keywords - Scan keywords from final batch Press <ESC> to save defaults, ? for help ^L to load, \$ to save named option files Select feature(s) to change: press <ENTER> when done ==>

# Keyword list

C Keywords - Window	vs Internet Explorer	
🔄 🗢 🖉 D:\mx8	8dru\win7testmod_temp.htm	<b>P</b> -
<u>File E</u> dit <u>V</u> iew F <u>a</u> vor	rites <u>T</u> ools <u>H</u> elp	
🚖 Favorites 🛛 🚖 🏉 S	Suggested Sites 👻 💋 Free Hotmail 🙋 Web Slice Gallery 💌	
🖉 Keywords	🚹 🔹 🗟 🔹 🖃 👘 🖕 Age 🗸 Safety 🗸 Tools 🗸	
Keyword	Expanded	~
81	COWS	
\$2	moocows	
85	Harry the Hound	
#	~aaaa~	
8	{The }	
=a	~z~Artist index	
	~s~Composer index	
	{[S]}	
	{[re]}	
	{ [D] }	
	{[0]}	
	excerpt {[H]}	
	{[br]}	
	~a~General index, \Interviews\	
	~a~General index, \Obituaries\	
	~zz~miscellaneous pieces	
		~
Done	😏 My Computer 🛛 🖓 🕶 🔍 10	0% <b>*</b> ":

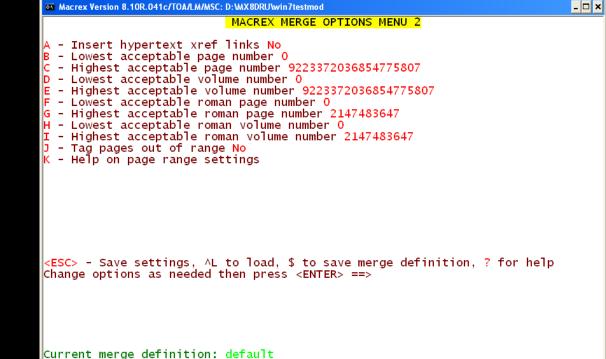
### Locators – error checking

#### Version 8

 As they are typed, locators can be checked to ensure that they are within the range of the text being indexed

#### Version 7 and earlier

 Check that all page ranges are viable within the "squashing" system used (7 onwards)



# Change headings

#### Version 8

- if you change a heading which has more than one subheading you will be asked if you want to change all instances of this heading
  - to the same as the first
  - whether you want to be asked about one at a time
  - whether you want to change all the x-refs under that heading to the new heading
  - The default is to Ask.

### Version 7 and earlier

 global change of each heading or "manually" modify each heading if too long for global change

	ersion 8.10R.041c/TOA/LM/MSC: D:\MX8DRU\win7testmod	- 🗆 🗙
dit	Help Options	
	.a-z <mark>79</mark> : Ignore case/no wild: Group (inactive) PgUp> or <pgdn> : <ctrl>U Menu : F4 Add Entries : Enter ?? or ??? fo</ctrl></pgdn>	
9220 <mark>Sha</mark>	akspear{,} William, ~aaaa~performances, 226{(2)}, 227, 233, 243-244,	244,
732 9222 9223 9224 9225 9226	hange all headings identical to this one Automatic ackup then change all Ask for each heading Do not change additional headings	
9227 9228 9229	aaaasexuality in plays, 256 aaaasonnets, 210 aaaasources, 216, 220, 235, 240, 246 aaaastaging, 225, 225-226	
9232 9233 9234	aaaastyle, 257 aaaatextual matters, 216-223 aaaatheatre, 224-227 aaaatragedies, 241-246	
9235 9236 9237	All's well that Ends well, 221, 230, 231, <b>237</b> Antony and Cleopatra, 233, 246, <b>246</b> , 660 As You Like It, <b>236–237</b> , 446 The Comedy of Errors, 216, 216–217, 235	
9239 9240 9241	Coriolanus, 234, 246, 246, 648-649 Cymbeline, 235, 238-239 Edward III, 241(2)	
1	Hamlet, 36, 219, 221-222, 221(2), 222(2), 225-226, 226(3), 228, 229 (2), 233, 242-244, 306, 446 ow keys to highlight entry, <enter> to edit, F1 to quit</enter>	, 232 —1

# Macros

#### Version 8

- Additional built-in macros for bold, italic, small caps, super- and sub-scripts
- Special keystrokes for use in macros to ensure that they are not affected by changes to insert, case, wildcard etc

### Version 7 and earlier

- Up to 40 recordable macros
- Macros for "soft" comma, endash, "see" and "see also".

ev Ma	acrex Version 8.10R.041c/TOA/LM/MSC: D:WX8DRU/win7testmod	- 🗆 🗙
dit		
	äá a-z 10 : Ignore case/no wild : Group (inactive)	
Pres	ss <pgup> or <pgdn> : <ctrl>U Menu : F4 Add Entries : Enter ?? or ??? fo</ctrl></pgdn></pgup>	or hel
1 <u>1</u>		î
1	Abadi-Nagy, Zoltan, 651	
4	Abbas, Ackbar, 38	
	Abbey Theatre, Dublin, 530	
t i	and Synge <mark>, 5</mark> 40 Abbott <mark>,</mark> Craig S <b>., 5</b> 21, 593	
2 3 4 5 6 7 8 9 10	Abbott, Dorothy, 605-606	
17	Abbott, John L., 365(2)	
8	Abels, Richard P., 115, 119-120	
9	Abish, Walter, 575	
10	Aborigines, 680	
11 12	cuĪture, 703	
12	drama, 703	
13	literature, 680	
13 14 15 16	poetry, 702	
15	Abrahams, Peter, 695	
16	Wild Conquest, 696	
17 18	Abrams, M.H., 574	
18	absence, in Tennyson, 432	
19	absurd, in Pinter, 537	
20	absurdism, 582	
22	academic detective fiction, 484-485 accents, Northern English, 59	
19 20 21 22 23 24	Achebe <mark>,</mark> Chinua, 489, 687(2), 689, <mark>689–690</mark> , 744	
24	Things Fall Apart, 689, 689-690	
lī—	trunge that the share all soot and	<u> </u>
Read	dy ==> {[A]}{[a]}	*

# Output

#### Version 8

- One-key printing to an RTF or TXT file, visible immediately in the word processor or text editor of choice at any stage during the compilation of the index
- don't have to open word processor and \*then\* load files
- Standard layout files and default mwp file all provided

### Version 7 and earlier

- Word-processor file made only from Output program
- File has to be located by the user

🔤 Macrex Version	n 8.10R.041c/TOA/L	M/MSC: D:\MX8DRL	J\win7testmod				- 🗆 ×			
Input	Output	Backup	Utilities	Options	Save/Quit	elp				
Inspect Add on Edi dd only ead backu Read, no c I port fil	up checks									
МА	ACREX	MAIN	MENU							
Lic	ensed to: 7	<mark>lest of MAC</mark>	REX 041c Win	<mark>idows 7</mark>						
Inp	Use arrow keys or mouse to select as required Input->Add/Edit to add entries File->Exit and Save to quit									
Out Wri Time this AutocoMen Index Options 1 Automatic Maximum 1	Input->Add/Edit to add entries File->Exit and Save to quit Single key shortcuts: Inspect, Add/Edit, RTF file, Text file, Add only Output, Backup, Read MBK, Sort, Merge, Combo Sort/merge, Utilities Write to disk, New Index, Options, Quit, Delete Time this session: 0 hr, 2 min, 41 seconds AutocoMenu key shortcuts: Use <alt><shift><letter> for top line menu</letter></shift></alt>									

### ... and then

#### File Download

#### Do you want to open or save this file?



- Name: win7testmod.000.RTF
- Type: Microsoft Word Document, 361 KB
- From: D:\mx8dru

<u>O</u>pen

<u>S</u>ave

Cancel

Always ask before opening this type of file.



While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. <u>What's the risk?</u>

# After pressing F from Main Menu

Macrex Version 8.10R.041c/TOA/LM/MSC: D:\WX8DRU\win7testmod

Loading printing subprogram

Making File: D:\MX8DRU\win7testmod.000.RTF Reading Z Printing page number 173

Lines printed: 11224

File created, Press any key ==>

To interrupt printing press <ESCAPE>

- 🗆 🗙

# The index as an RTF in Word

(민) w	in7te	stmod.	001.RT	F							
File	Edit	View	Insert	Format	Tools	Table	Go To	Favorites	Help		<b>1</b>
G	Back	- 6	) - 🗙		1	🔎 Sear	ch 🤸	Favorites	Ø	🎹 🙈 漫 📨 📒 🎇 👹 🖇	28
							Fin	al Showing N	1arkup	🝷 Show 🕶   🤣 🤣 🎻 + 🗞 +   🛄 💆 +   🎲   🚠	Ţ

D: MX8DRU win7testmod 3-12-2009 9:42.52 am

Abadi-Nagy, Zoltan 651 Abbas, Ackbar 38 Abbey Theatre, Dublin 530 and Synge 540 Abbott, Craig S. 521, 593 Abbott, Dorothy 605-606 Abbott, John L. 365(2) Abels, Richard P. 115, 119-120 Abish, Walter 575 Aborigines 680 culture 703 drama 703 literature 680 poetry 702 Abrahams, Peter 695 Wild Conquest 696 Abrams, M.H. 574 absence, in Tennyson 432 abound in Pinter 537 G 🗉 🗇 🖾 <

\*

>

Unknown Zono

# Printing (wp) options

#### Version 8

 New "standard" RTF layout files to cover most eventualities

#### Version 7 and earlier

 Huge number of options, but necessity to locate the file once made; RTF format for user to modify

Macrex Version 8.10R.041c/TOA/LM/MSC: D:\WX8DRU\win7testmod		- 🗆 🗙
File Selector Options Ins äá a-z <mark>43</mark> Current file specificat F5 to select from screen, F1 quits, F4 c PgUp/PgDn to scroll, F2 folders to begin F9 to make a new folder. Display shows: File name	tion: C:\Documents and Settings\Drusilla\Indexes\*.LAY change drive, F11 change sort criteria nning/end. F12 reverse sort order	
htmllnew.LAY html2new.LAY standard.LAY	: beginning of line, codes for head : HTML Layout - link as click for multip : HTML layout - link as last subhead & f : RTF, styled indents up to 6 levels of : RTF, no header letter, 1 space between	
standardforced.LAY standardrunon.LAY standardrunon2.LAY	RTF, no header letter, 1 space between letter groups, a space before locators. 26-Jul-2008 03:49	comm
standardtab.LAY standardtxtrunon.LAY v8rtf003.LAY	: RTF, styled indents up to 6 levels of : Text file, run on from main heading, n : Layout for V8 rtf file v003 indents ar : Layout file for rtf v004 indents are t : <dir></dir>	

# **Keyboard options**

#### Version 8

- keys unavailable for Macrex on some desktop keyboards as well as laptop keyboards
- modifications for Macs and keyboards without certain keys

### Version 7 and earlier

 some alternatives, but keyboards of the day were on the whole consistent

C Keystroke Shortcuts - Windows Internet Explorer		
😋 💽 💌 🙋 file:///D:/mx8dru/help/keystroke_shortcuts.htm	n#MACREX_s; 💌 🖘 🗙 🙋 Bing	<b>₽</b> •
<u>File Edit View Favorites Tools H</u> elp		
🚖 Favorites 🛛 🚖 🏉 Suggested Sites 🔹 🔊 Free Hotmail 🧧	Web Slice Gallery 🕶	
Keystroke Shortcuts	👌 • 🗟 - 🖻 🖶 •	• Page • Safety • Tools • 🕢 *
F9 <u>Duplicate page number(s)</u> f		<ctrl>N</ctrl>
	umber ( <u>see Options menu 2</u> )	
F10 _ (to <u>duplicate previous hea</u>		
F11 Duplicate the last page num		<u> </u>
	mbers ( <u>see Options menu 2</u> )	<ctrl><shift>P</shift></ctrl>
F12 Displays a list of previous e	<u>ntries</u> or commands	<ctrl><shift>Y</shift></ctrl>
- <u>Soft Comma</u>		<alt>,</alt>
- <u>n-dash</u>		<alt>-</alt>
<ul> <li>Small caps macro</li> </ul>		<ctrl><shift>A</shift></ctrl>
<ul> <li>Bold macro</li> </ul>		<ctrl><shift>B</shift></ctrl>
<ul> <li><u>Copy text to windows clipbe</u></li> </ul>		<ctrl>C</ctrl>
<ul> <li>Delete a range of entries (b)</li> </ul>		<ctrl><shift>D</shift></ctrl>
<ul> <li>Toggle Greek character inp</li> </ul>	ut (Scroll lock)	<ctrl>SHIFT&gt;G</ctrl>
<ul> <li>Delete current heading (wh</li> </ul>	ere cursor is)	<ctrl>H</ctrl>
<ul> <li>Italic macro</li> </ul>		<ctrl><shift>I</shift></ctrl>
<ul> <li>Go to a particular line (on till</li> </ul>	he inspect screen)	<ctrl>K</ctrl>
<ul> <li>Define a new keyword</li> </ul>		<shift><ctrl>K</ctrl></shift>
<ul> <li>Convert character at cursos</li> </ul>	r position to <u>lower case</u>	<alt>L</alt>
<		
	😏 My Computer	r 🛛 🍕 🕶 🤮 100% 👻 🛒

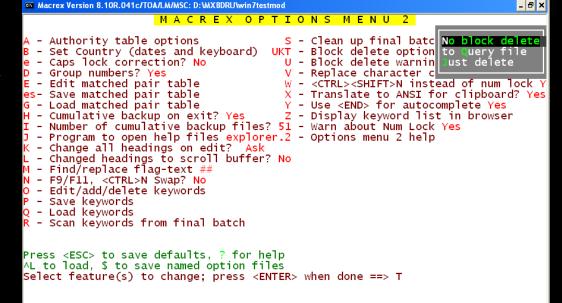
# Block delete (1)

#### Version 8

- choose first and last entry to delete (not available for query file)
- process is instantaneous
- deleted entries can be moved to query file rather than being permanently deleted (optional)

### Version 7 and earlier

Separate process: deleted and relocated queries removed at a stroke



# Block delete (2)

🔤 Macres	x Version 8.10R.04	41c/TOA/LM/MSC:	: D:\MX8DRU\win7	testmod				- 🗆 ×
dit		1	earch		Help		options	
Ins äá	á a-z <mark>0</mark> <pgup> or</pgup>		: Ignore d	ase/no wild u : F4 Add		(inactive) ? or ??? fo		t
1 9174 S 9175 9176 9177 9178 9179 9180 9181 9182 9183 9184	Shakespeare Enter the 9174 Min: 1 Max: 10829 Enter the 9280 Min: 9175 Max: 10829 aaaaand aaaaand aaaaand aaaaand aaaaand	<mark>, William</mark> , first numb	12, 102, per to dele er to delet 537 5, 617 375 267	201 <mark>(2)</mark> , 202		? or ??? то	r heip	î
9192 9193 9194 9195	aaaaband aaaaband aaaab <mark>and</mark>	<mark>13</mark> ME roma   American	ances, 152 18th C cul <mark>of Sir Th</mark> c	ture <mark>, 5</mark> 53 mas More, 2	41			
9196 9197	aaaaband aaaab <mark>and</mark>	`estates'	morality nce rhetori					t

Ready ==>

# Result of block delete (1)

🔤 Macr	rex Version 8.10R.041c/TOA/LM/MSC: D:\MX8DRU\win7testmod	- 🗆 🗙
dit	Search Help Options	
Ins ä	iá a-z 0 : Ignore case/no wild : Group (inactive)	
Press	<pre>s <pgup> or <pgdn> : <ctrl>U Menu : F4 Add Entries : Enter ?? or ??? for help</ctrl></pgdn></pgup></pre>	
1		î
ctd <mark>S</mark>	Sexton <mark>,</mark> Anne <mark>, Transformations, 616(2)</mark>	
9157	sexual conflict in Shakespeare, 236	
9158	sexual difference, 35	
9159	in American literature, 555	
9160	sexual politics, Boyle, 639	
9161	Gordimer, 519	
9162	D.H. Lawrence, 501-502	
9163		
9164	Shaffer, Peter, 529, 530, 538	
9165	aaaaand O'Neill, 661	
9166		
	Shaftesbury, Anthony Ashley Cooper, first earl, aaaaand emblems, 208	
9168	Shaftesbury <mark>,</mark> Anthony Ashley Cooper <mark>,</mark> third earl, <u>362</u>	
9169	A Letter concerning Enthusiasm, 362	
9170	Shairp, J.C., 452, 459	
91/1	Shakespear, Olivia, aaaaand Yeats, 524	
9172		
	Shakespeare Dictionary Project, 97	
91/4	Sharpe <mark>,</mark> Tom, <mark>aaaa</mark> and campus novel, 480-481	
91/5	Shaw, George Bernard, 467-468, 530, 538-539	
9176	aaaaand Dickens, 443	
9177	aaaaand Milton, 312	
9178	aaaaband aviation, 538	
9179	aaaaletters, 443, 538	
1		t

Ready ==>

# Result of block delete (2)

🔤 Macre	ex Version 8.10R.041c/TOA/LM/MSC: D:\MX8DRU\win7testmod	- 🗆 ×
dit	Search Help Options	
Ins äá	á a-z 0 : Ignore case/no wild : Group (inactive)	
Press	<pgup> or <pgdn> : <ctrl>U Menu : F4 Add Entries : Enter ?? or ??? for help</ctrl></pgdn></pgup>	
1		î
10723		
10724		
10725	aaaaand Chaucer, 187, 192, 194	
10726		
10727	aaaaand <mark>G. </mark> Eliot, 446 <mark>(2)</mark>	
10728		
10729		
10730		
10731		
10732		
10733		
10734		
10735 10736		
10737		
10738	aaaaand Walpole, 375	
10739		
10740	aaaaand webster, 207 aaaaand P. White, 713	
10741	aaaaband <mark>13</mark> ME romances, 152	
10742	aaaaband American 18th C culture, 553	
10743	aaaaband The Book of Sir Thomas More, 241	
10744		
10745		
10746		
llı——		<u> </u>
Ready		

# Removal of queries (1)

#### Version 8

 deleted and relocated queries removed at a stroke

#### Version 7 and earlier

 Queries could be removed by saving file without queries and reloading

🛤 Macre	x Version 8.1	10R.041c/TOA/LN	MMSC: D:\MX8DRU\win7testmo	d			- 🗆 🗙
Edit			Search	Help		Options	5
Ins äá	i a-z	0	: Ignore case/	no wild	: Group (ir	nactive)	
Press	<pgup></pgup>	or <pgdn></pgdn>	: <ctrl>U Menu :</ctrl>	F4 Add Entries :	Enter ?? or	??? for help	
1							t
ctd ?	Query D	eleted					
		/ Deleted					
		/ Deleted					
10786	? Query	/ Deleted					
10787	? Query	/ Deleted					
		/ Deleted					
		/ Deleted					
10790	? Query	/ Deleted					
10791	? Query	/ Deleted					
		/ Deleted					
		/ Deleted					
		/ Deleted					
10795	? Query	/ Deleted					
		/ Deleted					
10797	? Query	/ Deleted					
10798	? Query	/ Deleted					
10799	? Query	/ Deleted					
10800	? Query	/ Deleted					
10801	? Query	/ Deleted					
10802	? Query	/ Deleted					
		/ Deleted					
		/ Deleted					
		/ Deleted					
		/ Deleted					
lı——							1
Ready	==>						•

# Removal of queries (2)

Macrex Version 8.10R.041c/TOA/LM/MSC: D:\MX8DRU\win	/testmod	- 🗆 X
M A - A - Authority table options B - Set Country (dates and keyboard) C - Caps lock correction? No D - Group numbers? Yes E - Edit matched pair table F - Save matched pair table G - Load matched pair table H - Cumulative backup on exit? Yes I - Number of cumulative backup fild J - Program to open help files explo K - Change all headings on edit? As L - Changed headings to scroll buff M - Find/replace flag-text ## N - F9/F11, <ctrl>N Swap? No O - Edit/add/delete keywords P - Save keywords Q - Load keywords</ctrl>	C R E X O P T I O N S M E N U 2S - Clean up final batch) UKT - Block delete options to Query fileU - Block delete warning threshold 10V - Replace character codes YesW - <ctrl><shift>N instead of num lock YesX - Translate to ANSI for clipboard? YesY - Use <end> for autocomplete YesZ - Display keyword list in browser1 - Warn about Num Lock YesS - Options menu 2 help</end></shift></ctrl>	
Press <esc> to save defaults, ? for ^L to load, \$ to save named option Select feature(s) to change; press</esc>		

# Removal of queries (3)

	- 🗆 ×
dit Search Help Options	
Ins äá a-z <b>0</b> : Ignore case/no wild: Group (inactive) Press <pgup> or <pgdn> : <ctrl>U Menu : F4 Add Entries : Enter ?? or ??? for help 1</ctrl></pgdn></pgup>	t
1 10710 Zambian literature, 684 10711 Zangwill, Israel, aaaaand J. London, 625 10712 de Zilwa, Lucien, 683 10713 Zimunya, Musaemura, 699 10715 Zukofsky, Louis, 525, 524 10716 gaaaand Pound, 607-608 10717 gaaalatin translations, 610 10718 naaaletters, 607-608 10719 gabA, 608, 624 10720 Bottom: On Shakespeare, 624, 653 10721 Hear Her/Clear Mirror', 624 10722 The, 608 End of index	1
I- Ready ==>	1

# Find/Replace when in group mode

#### Version 8

 find/replace restricted to grouped entries

#### Version 7 and earlier

 all entries in index offered for global change, not just ones in group

ex Ma	ex Version 8.10R.041c/TOA/LM/MSC: D:\MX8DRU\win7testmod	- <b>-</b> ×
dit	Search Help	<pre>@ptions</pre>
Ins	áa-z <mark>0</mark> :Ignore case/no wild	Group FICTION
Pres	<pgup> or <pgdn> : <ctrl>U Menu : F4 Add Entries : E</ctrl></pgdn></pgup>	nter ?? or ??? for help
CITC	hildren's literature, fantasy fiction, 152	
2470	crime fiction, American, 579	
2471	Australian, 706	
2734	demon-lovers, in fiction, 503	
2780	detective fiction, 18, 20, 484, 484-485, 485, 496	
2781 2782	aaaa19th C, 447 American, 578-579, 637	
2783	and Austen, 402(2)	
2784	and Le Carré, 517-518	
2784 2785	sex in <mark>,</mark> 484-485	
278		7
278	nter <text find="" to=""><enter>, <text replace="" to=""><enter> CTRL&gt;U for character map, F1 to cancel search/replace</enter></text></enter></text>	
291	crkeso for character map, FI to cancer search/reprace	-
298		
341	nter the text/wildcard to find	
353	antasy	
361	nter the text to find replace it with	
366	cience	
367		
3671	semiotics of, 21	
3672	ctionality, Chaucer, 186	
5931	ench Revolution, in Victorian fiction, 437	
Grou	==>	
	-	

# Miscellaneous

#### Version 8

- No intrusive numbers
- No scrambled screen
- No codepage error messages
- query as first entry so that function keys can work straight away

### Version 7 and earlier

- intrusive number when copying
- scrambled screen
- codepage error messages
- function keys not working until go back to Main Menu
- etc.